

# Broomhill Infant School



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Head teacher: Mrs Catherine Timbers

11/09/19

## Parent Evening October 2019

Dear Parents/Carers

I would like to invite you to make an appointment with staff to discuss your own child's progress and achievement in school.

The times which we have set aside are:

Tuesday 8<sup>th</sup> October 3.30pm - 5.30pm

Thursday 10<sup>th</sup> October 4.30pm - 7.00pm

**Please complete the reply slip to indicate the times when you would be available and return it to your child's teacher**, who will confirm your appointment as soon as possible. Please choose more than one time so that the teacher can offer you an alternative in the event of your time being already taken.

Kind regards

Catherine Timbers - Head teacher

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Please make an appointment for me/us to talk to.....  
(Teacher/s)

I/We will be available as follows (please tick)

Tuesday 8<sup>th</sup> October 3.30 - 4.30 [ ] 4.30 - 5.30 [ ]

Thursday 10<sup>th</sup> October 4.30 - 5.30 [ ] 5.30 - 7.00 [ ]

Signed: .....

Parent of: .....

