

Broomhill Infant School



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Associate Headteacher: Mrs E Abram

04 February 2022

Dear Parents/Carers

Election of a Parent Governor to the Governing Body of Broomhill Infant School

We have a vacancy for a Parent Governor at Broomhill.

This is a chance for you as a parent to have an influence over the education the school provides for all its children. Governors make decisions about many aspects of the school including the curriculum, staffing and the school's finances.

Their role is vital to the education of the children of Sheffield so we would urge you to consider standing. In case you feel a bit daunted by the responsibilities, training will be available to help you understand your role as a Parent Governor.

There is also a vital role for Parent Governors in providing a link between the school and parents. The Parent Governor will be expected to attend at least three full meetings of the School Governing Body each year and also other meetings of committee on which they serve. They will take an active interest in the school and the children and help promote the parental view at meetings of the School Governing Body.

- All parents and carers of children at the school are eligible to stand for election as a Parent Governor.
- If there are more nominations than vacancies, an election will be held. The election will be organised by the Head teacher of the school, each family of a pupil in the school will have the opportunity to cast one vote.
- The detailed arrangements and a list of parents standing for election will be sent out to parents.

- The term of office is 4 years.
- If you wish to stand for election, you may nominate yourself as a candidate. No proposer or seconder is required but **you must signify your intention to stand in writing to the school by Friday 25th February**. It would also be helpful if you would provide a short personal statement of no more than **200** words with your nomination to circulate to parents.

Please note that there are certain restrictions which prevent a person from standing for election as a Parent Governor.

No person, apart from an *ex-officio* Governor or someone appointed to a failing school which needs special measures, may be a member of more than two Governing Bodies of LA Maintained schools. People who are bankrupt may not serve as Governors, nor may people who have in the previous five years been sentenced to three months or more in prison without the option of a fine, people who have been sentenced to a period of more than two and a half years of imprisonment may not stand within twenty years of that conviction and anyone who has been sentenced to a period of imprisonment of five years or more is totally disqualified.

Should you be in any doubt about any aspects of parental elections, nominations or appointments, do not hesitate to contact me at the school.

Kind regards

Jo Jones
Deputy Headteacher